

# *GFWC- Mississippi Federation of Women's Clubs, Inc.*

## *2024-2026 Manual*



2024-2026 Administration  
Dr. Carolyn S. Tedford, President



# GFWC- Mississippi Federation of Women's Clubs, Inc.

Manual

# 2024

# 2026

*The Mississippi Federation of Women's Clubs, Inc., a member of the General Federation of Women's Clubs, is an organization of women whose goal is personal enrichment leading to volunteer service that benefits the community, state, nation and world.*



1<sup>st</sup> Edition—July 1, 2024



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GFWC-Mississippi Federation  
of Women's Clubs, Inc.



Welcome to the 2024-2026 GFWC Mississippi Administration



**GFWC-MFWC IMPORTANT DATES**  
**2024-2026 ADMINISTRATION**  
**DR. CAROLYN S. TEDFORD, PRESIDENT**

**2024**

June 29-July 2	GFWC 2024 Annual International Convention, Hilton Chicago, Chicago Illinois
July 2	Installation of 2024-2026 GFWC Officers and Adjournment
July 5	MFWC Finance Committee & Executive Committee Meeting by Zoom Video Conferencing
July 12	MFWC Officers Orientation
July 13	MFWC Summer Executive Board Meeting and Summer Institute, MS Library Commission Headquarters, Jackson, MS. <a href="#">Link</a>
July 27	MFWC Juniette Retreat, Decatur, MS
July 20	GFWC Board Directors Meeting
September 28	2024 GFWC National Day of Service. <a href="#">Link</a> 2024 St. Jude Walk/Run to End Childhood Cancer, Virtual or in-person (local event at Starkville, MS)
October 3-6	GFWC Southern Region Conference, Greenville, SC. <a href="#">Link</a>
October 20-26	GFWC Advocates for Children Week
November 1	MFWC State Club Dues must be postmarked by this date each year to receive Honor Club status. <a href="#">Link</a>
December 4	GFWC Holiday Reception Headquarters Washington, DC

**2025**

January 1	MFWC State <b>Club Dues</b> must be postmarked by this date each year for club reports to be judged and to be eligible for awards. <a href="#">Link</a>
January 1	MFWC <b>District Club Dues</b> . Please note: District Dues must be sent to your District Treasurer.
February 1	MFWC <b>Club Reports</b> must be submitted by this date each year for reports to be judged. <a href="#">Link</a>
February 1	MFWC <b>Challenge Grant applications, Hebron Memorial Scholarship and GFWC Writing Contest entries</b> must be submitted by this date each year to be eligible for consideration
February 10	MFWC <b>Clubwoman of the Year Award applications, Juniette of the Year Award applications, and MFWC LEADS applications</b> must be submitted by this date each year to be eligible for consideration
February 15	MFWC <b>Scrapbooks and Yearbooks</b> must be postmarked by this date each year to be eligible for consideration
February 17	MFWC Finance Committee & Executive Committee Meeting via Zoom Video Conferencing
February 22	MFWC Winter Board Meeting & MS LEADS
March 1	<b>Jennie Award nominations, Sarah Peugh Butterfly Scholarship application, and Club History Form</b> must be submitted by this date each year to be eligible for consideration.
March 5	GFWC Women's History Celebration
March 15	<b>Newsletter Contest</b> entries must be sent via postal mail and postmarked by March 15 <sup>th</sup> in the year in which they will be judged
March 15	<b>Website Contest</b> entries must be made via email and submitted by 11:59 p.m. on March 15 <sup>th</sup> in the year in which website entries will be judged



**GFWC-MFWC IMPORTANT DATES**  
**2024-2026 ADMINISTRATION**  
**DR. CAROLYN S. TEDFORD, PRESIDENT**

**2025**

March 15	Southern District Convention, Gulfport, MS
March 22	Northern District Convention
March 29	Central District Convention, Mervin United Methodist Church, Florence, MS.
April 20	Easter
April 20-26	GFWC Volunteers in Action Week
April 24-26	MFWC Annual State Convention
April 24	General Federation Day
June 7-9	GFWC 2025 Annual International Convention, Omni Atlanta Hotel, Atlanta, GA.
July 13	MFWC Finance Committee & Executive Committee Meeting by Zoom Video Conferencing
July 19	MFWC Summer Board Meeting
July 1	MFWC Summer Institute Meeting
TBA	MFWC Juniette Retreat
TBA	GFWC National Day of Service
September 27	St. Jude Walk/Run, Memphis, TN or National Virtual Walk/Run
October 16-19	GFWC Southern Region Conference, Alabama Hosting, <a href="#">Link</a>
October 19-25	GFWC Advocates for Children's Week
November 1	MFWC State Club Dues must be postmarked by this date each year to receive Honor Club status. <a href="#">Link</a>
December 10	GFWC Holiday Reception

**2026**

January 1	MFWC State <b>Club Dues</b> must be postmarked by this date each year for club reports to be judged and to be eligible for awards. <a href="#">Link</a>
January 1	MFWC <b>District Club Dues</b> . Please note: District Dues must be sent to your District Treasurer.
February 1	MFWC <b>Club Reports</b> must be submitted by this date each year for reports to be judged. <a href="#">Link</a>
February 1	MFWC <b>Challenge Grant applications, Hebron Memorial Scholarship, and Writing Contest entries</b> must be submitted by this date each year to be eligible for consideration
February 10	MFWC <b>Clubwoman of the Year Award applications, Juniette of the Year Award applications, and MFWC LEADS applications</b> must be submitted by this date each year to be eligible for consideration
February 16	Finance Committee & Executive Committee Meeting via Zoom Video Conferencing
February 15	MFWC <b>Scrapbooks and Yearbooks</b> must be postmarked by this date each year to be eligible for consideration
February 21	<b>MFWC Winter Board Meeting &amp; MS LEADS</b>
February 22	<b>GFWC Community Impact Program Award</b> material must be submitted by this date to be eligible for consideration

**GFWC-MFWC IMPORTANT DATES  
2024-2026 ADMINISTRATION  
DR. CAROLYN S. TEDFORD, PRESIDENT**

**2026**

March 1	<b>Sarah Peugh Butterfly Scholarship application and Club History Form</b> must be submitted by this date each year to be eligible for consideration.
TBA	<b>Northern District Convention</b> , Location to be announced at Winter Board Meeting in February 2026 Women's History Celebration
TBA	<b>Southern or Central District Convention</b> , Location to be announced at Winter Board Meeting in February 2026
March 15	<b>Newsletter Contest</b> entries must be sent via postal mail and postmarked by March 15 <sup>th</sup> in the year in which they will be judged
March 15	<b>Website Contest</b> entries must be made via email and submitted by 11:59 p.m. on March 15 <sup>th</sup> in the year in which website entries will be judged
TBA	<b>Southern or Central District Convention</b> , Location to be announced at Winter Board Meeting in February 2026
April 5	Easter
April 19-25	GFWC Volunteers in Action Week
April 24	General Federation Day
April 23-25	MFWC Annual State Convention, hosted by Northern District
June 27-29	GFWC 2026 Annual International Convention, Westin Kierland Resort & Spa, Scottsdale, AZ
June 29	Installation of 2026-2028 GFWC Officers and Adjournment

GFWC-Mississippi Federation of Women's Clubs, Inc.  
President's Special Project  
2024-2026

Our theme for the 2024-2026 administration is Big Hearts ... Litte feet.



**PRESIDENTS SPECIAL PROJECT  
SERVICE PROJECTS FOR CLUBS 2024-2026**

**CHILD ADVOCACY MONTHLY EMPHASIS**

**JANUARY**

**POVERTY IN AMERICA AWARENESS**

- Brown ribbon
- Project Idea: Backpack Buddies (usually coordinated through churches and schools)
- According to the U.S. Census Bureau, the official CHILD poverty rate in 2022 was 12% up from 5% in 2021. Covid, throughout 2020-21, only contributed to that. This month-long initiative is used to raise awareness of childhood poverty and to do what WE can to help change the circumstances or at least the outcome for children. Remember, they have NO control over their situation. We need to show empathy and educate those who can help them.

**FEBRUARY**

**HEART HEALTH AWARENESS MONTH**

- Red ribbon and Hearts
- Project Idea: Blair Batson Pediatric Cardiology Unit at UMMC
- Call 601.984.5250 to check on their immediate needs. (i.e., toys, books, \$ donations, etc.)

**MARCH**

**READ ACROSS AMERICA**

- Turquoise ribbon
- Project Idea: In conjunction with Dr. Seuss' birthday, work with local libraries and schools to read to children, donate books or create "take home" libraries in under-served communities.

**APRIL**

**CHILD ABUSE PREVENTION AWARENESS**

- Royal blue ribbon
- Project Ideas:
  - Donate to local shelters. Call to find out their needs. (i.e., toys, books, paper goods, diapers, etc.)
  - Put out blue pinwheels.

**MAY**

**PERIOD POVERTY AWARENESS & CHILD MENTAL HEALTH AWARENESS MONTH**

- Lime green ribbon
- Project Ideas:
  - Donate feminine hygiene products to local schools and food banks
  - Donate diapers to food banks
  - Have a program on children's mental health

**JUNE, JULY AND AUGUST**

**BACK TO SCHOOL SUPPLY DRIVE**

- Yellow ribbon
- Project Ideas:
  - Coordinate with local schools on needed schools supplies for at-risk children
  - Help teachers to stock up on Lysol wipes, hand soap, Kleenex and paper towels.

**SEPTEMBER**

**CHILDHOOD CANCER AWARENESS MONTH**

- Gold ribbon
- Project Ideas:
  - Donate to St. Jude. Use this [link](#) to donate.
  - Walk/Run in annual St. Jude Walk/Run to End Childhood Cancer (MFWC has a team, talk with Deane Pittman, Chairman of Advocates for Child)
  - Start or participate in a community awareness campaign for childhood cancers
  - Have a club program on childhood cancers

**OCTOBER**

**DOMESTIC VIOLENCE PREVENTION AWARENESS MONTH**

- Purple ribbon
- Project Ideas:
  - Donate to a local shelter. (DV affects children too when they are displaced from their homes). Contact shelter for specific needs.
  - Have a Club Pajama Party and bring sleepers and pajamas for children in shelters.

**NOVEMBER AND DECEMBER**

**HOLIDAY FOOD & TOY DRIVES**

- Green or red ribbons
- Project Ideas:
  - Find local organizations or families that need assistance providing food for thanksgiving and/or Christmas meals
  - Toy drive for Christmas gifts



# GFWC

est. 1890

**GENERAL FEDERATION  
OF WOMEN'S CLUBS**

*Your International Organization*

## A LETTER FROM GFWC INTERNATIONAL PRESIDENT

Dear Fellow Members,

I am so excited to welcome you to the 2024-2026 administration. I am deeply honored to serve as your 55<sup>th</sup> GFWC International President during this pivotal period, in which historic progress can and will be made. I encourage you to take full advantage of the numerous opportunities available to you.



Service and personal development have been central to our mission for 134 years. Through these lies the concept of the "circle of influence" – a dynamic sphere within which our actions radiate outward, touching lives and effecting change. Within this circle, as symbolized on our emblem, we find our power to transform, uplift, and inspire. As members of the General Federation of Women's Clubs, each of us occupies a unique position within this circle, endowed with the capacity to enact meaningful change and to leave an indelible mark upon the world

Under the banner of "Educate, Engage, Empower," let us work to empower individuals from all walks of life, providing them with the tools and knowledge necessary to shape our future. Through education, we open the doors to opportunities and encourage a culture of lifelong learning. Increased engagement creates meaningful connections and fosters a sense of belonging. Empowerment encourages others to become catalysts of change, amplifying the scope and impact of our collective endeavors.

As we step into this new administration, our Strategic Plan has been meticulously crafted to guide our focused efforts. Our leaders have prepared an incredible Club Manual, a treasure trove of ideas, tools, and tips for grassroots involvement. Take full advantage of this powerful resource to aid our growth and development.

Together, as we embark on this new chapter, hold fast to the values that define our organization—camaraderie, collaboration, and commitment to changing lives through volunteer service. Celebrate our diverse perspectives and experiences, recognizing that it is through our differences that we find our strength. Our potential for undefined progress is limitless when we unite and advocate with one voice and excellent clarity. Be bold as we reimagine all that GFWC can become.

Together In Living the Volunteer Spirit,

A handwritten signature in black ink that reads "Suellen B. Brazil". The signature is written in a cursive, flowing style.

Suellen B. Brazil  
GFWC International President

**GENERAL FEDERATION OF WOMEN'S CLUBS  
2024-2026 GFWC EXECUTIVE COMMITTEE**

**GFWC International President**  
Suellen Brazil  
Daphne, Alabama

**GFWC President-elect**  
Wendy Carriker  
(North Carolina)

**GFWC First Vice-President**  
Jolie Frankfurth  
(Florida)

**GFWC Second Vice-President**  
Mary Beth Williams  
(Colorado)

**GFWC Secretary**  
Dr. Susan Gettys  
(Missouri)

**GFWC Treasurer**  
Juliet Casper  
(South Carolina)

**Director of Junior Clubs**  
Shannon Bailey  
(Florida)

**Parliamentarian**  
Carol Habgood  
(Texas)

**2024-2026 GFWC – SOUTHERN REGION EXECUTIVE COMMITTEE  
(Aruba, Alabama, Florida, Georgia, Mississippi and South Carolina)**

**GFWC Southern Region President**  
Laurie O'Kelly  
(South Carolina)

**Vice-President**  
Dr. Tammie M. McCoy  
(Mississippi)

**Secretary**  
Shari Carter  
(Georgia)

**Treasurer**  
Roberta Atkinson

**Parliamentarian**  
Marian St. Clair  
(South Carolina)



# THE HILLS ARE ALIVE GFWC Southern Region Conference



*Cooking up a Good Time in Greenville*

Save the date

October 3-6, 2024

2024 GFWC Southern Region Conference  
Greenville, SC

The Call will be posted on the GFWC Southern Region [website](#) as soon as it is available.



# *GFWC-Mississippi Federation of Women's Clubs, Inc.*

## *Your State Organization*

## ABOUT THE GFWC-MISSISSIPPI FEDERATION OF WOMEN'S CLUBS, INC.

### GFWC-MFWC Purpose

The purpose of the GFWC-MFWC shall be to bring the women of the state together for mutual helpfulness and for united action in promoting the general welfare of the State.

### GFWC-MFWC Motto

At the first meeting of the Mississippi Federation, the delegates adopted the motto of growth still used by the Federation today, "First the blade, then the ear, after that the full corn in the ear". This quotation is from Mark 4:28.

### GFWC-MFWC Mission Statement

The GFWC-Mississippi Federation of Women's Clubs, Inc., a member of the General Federation of Women's Clubs, is an organization of women whose goal is personal enrichment leading to volunteer service that benefits the community, state, nation, and world.

### GFWC-MFWC Emblem

During the presidency of Josie Frazee Cappleman of Okolona, a committee was appointed to choose an emblem for the GFWC-MFWC. In April 1903, a design submitted by Julia Knox Houseman, a clubwoman artist of note, was approved as the official emblem of the GFWC-MFWC. This was a cirlet of pink enamel edge with gold. Inscribed around the cirlet in black letters were the words "Mississippi Federation of Women's Club" and within the cirlet was a graceful sprig of the Federation flower, the cotton boll, flower, and leaves. In 1914, feeling that green was more in keeping with the cotton plant and realizing that pink enamel changed color when fired, Colie Covington introduced a resolution to change the Mississippi Federation colors from pink and white to green and white. This was unanimously adopted. The emblem remained the same in design but is now green and white. The initials GFWC for General Federation of Women's Clubs have been added in the cirlet preceding Mississippi Federation of Women's Clubs.

### GFWC-MFWC 2024-2026 President's Special Project and Administration Theme

For the 2024-2026 Administration, President Dr. Carolyn S. Tedford has picked *Big Heart... Little Feet*.

### Other Programs and Projects to Receive Special Emphasis During the 2024-2026 Administration

1. **Mississippi Public Broadcasting (MPB)** is a longtime friend of the GFWC-MFWC. The GFWC-MFWC was instrumental in the establishment of Educational Television in Mississippi. This administration's goal is to renew and strengthen ties with this very valuable organization by placing a special emphasis on supporting MPB.
2. **Mississippi State Institutions**, specifically the Ellisville State School in Ellisville, MS, Mississippi School for the Deaf and Mississippi School for the Blind located in Jackson, MS, Mississippi State Hospital in Whitfield, MS, East Mississippi State Hospital in Meridian, MS and State Veteran's Homes in Collins, Jackson, Kosciusko and Oxford, MS.
3. **ESO**. Epsilon Sigma Omicron (ESO) is an honorary educational society open to all per-capita paying GFWC federated club members. ESO provides clubwomen with a structured reading program that is educational and stimulates a desire for self-improvement.
4. **Mississippi Library Commission (MLC)**. By statute, the GFWC-MFWC is the only organization in the state to hold a seat on the five-member Board.

## A BRIEF HISTORY OF GFWC-MFWC, INC. 1898-2024

In 1898, Mississippi women launched out into broader fields by the organization of the GFWC-MFWC and joined hands with other women in the nation in an effort to bring about a deeper appreciation of all that is true and beautiful in life by service to humanity.

Mrs. Fannie Clark Coleman, of the 20<sup>th</sup> Century Club in Kosciusko, had become interested in a new organization, the General Federation of Women's Clubs, through articles published in *Harper's Bazaar*. She and her fellow club members discussed the idea of a Mississippi state organization and decided to call a meeting of representatives of all well-known women's clubs in the state.

With hope and confidence, delegates from several Mississippi towns met at the courthouse in Kosciusko on May 25, 1898. The Kosciusko club served as hostess. The constitution and bylaws for the new organization were read and adopted. Mrs. D.N. Hebron of Vicksburg served as chairman and later was elected the first president. In 1904, it became a member of the General Federation of Women's Clubs, the largest women's volunteer organization in the world.

As the clubs were organized, chiefly for the purpose of mutual improvement, naturally the first work outlined by the new administration was along educational lines. Scholarships were established in state colleges for deserving girls, books were assembled for traveling libraries to be loaned to rural schools, and traveling art exhibits were purchased and sent around to the schools.

Local clubs determine their own activities within the guidelines of the General Federation of Women's Clubs and the GFWC-Mississippi Federation of Women's Clubs, Inc. which address the diverse needs of their communities, recognize women's past achievements, encourage literacy for children and adults, and encourage good health practices. GFWC-MFWC joins forces with other organizations to increase awareness of and prevent child abuse and domestic violence. Members of this volunteer service organization strive to serve their local communities, states, the nation, and the world.

Among the projects of this organization during its more than 100-year history are:

- In 1898, established a traveling library that was the predecessor of the bookmobile
- Supported the Child Labor Law
- Sold war bonds to purchase WWII bombers
- Helped organize and support the Mississippi Library Commission
- Was instrumental in the establishment of Mississippi Forestry Commission
- Helped organize and establish Mississippi Educational Television (now MPB)
- Built two schools in Honduras through CARE
- Planted two entrances into Mississippi through the Avenue of Magnolias
- Established 75% of Mississippi public libraries
- Built four cabins, a bathhouse, a pavilion, a pier, a nature walk, and a butterfly garden at the Mississippi State Hospital at Whitfield
- Purchased computer and other technical equipment for the Mississippi School for the Blind
- Built a playground for the Mississippi School for the Deaf and sponsored a scholarship for deaf students to attend NASA Space Camp in Huntsville, AL
- Makes monetary and other contributions to the Mississippi School of the Deaf, Mississippi School of the Blind, and Mississippi State Hospital at Whitfield on an annual basis
- Placed a book on Lupus and a *History of the Mississippi Federation of Women's Clubs* in all public libraries in the state
- Purchased office equipment for the Lupus Foundation in Jackson, MS

- Donated and raised funds to establish a breast cancer screening program with the Mississippi Department of Health for younger, underserved women
- Provides a large percentage of the scholarships to HOBY (Hugh O'Brian Youth) Leadership seminars
- Sponsors Youth Art contest for students in grades 1-12
- Gives scholarships yearly to women for undergraduate and graduate work
- Built three habitat homes, provided the owners with household items and new furniture, and gave thousands of dollars in Lowe's gift cards for supplies for the 2006-2008 President's Special Project Habitat for Humanity as of 12/31/2007
- Raised over \$80,000 in cash, food cards, gas cards, and toys for the first-ever Pediatric Care Family Emergency Needs Fund at Blair E. Batson Hospital for Children for the 2008-2010 President's Special Project as of 12/31/2009
- Volunteered 10,264 hours along with \$131,035 donation for the 2010-2012 President's Special Project - Feeding Fellow Mississippians as of 12/31/2011.
- Volunteered on 450 projects for 24,000 hours and donated \$81,000 for the 2012-2014 President's Special Project - Honoring Past Gifts While Celebrating the Present...Freedom To Volunteer! as of 12/31/2013.
- Volunteered on 379 projects for 24,000 hours and donated \$186,636 for cancer services and research, including contributions to establish the Hope Lodge in Jackson, MS to the 2014-2016 President's Special Project – *Bringing Hope – Changing Lives* as of 12/31/2015.
- Volunteered on 200 projects for 2,932 hours and donated \$62,012 for the 2016-2018 President's Special Project – EXPRESS Yourself! Art at the T. K. Martin Center on the campus of Mississippi State University with \$30,337 of that amount establishing the GFWC-MISSISSIPPI FEDERATION OF WOMEN'S CLUBS, INC. EXPRESS YOURSELF ART ENDOWMENT FOR EXCELLENT.
- Volunteered on 434 projects for 22,209 hours and donated \$67,845 for heart disease research and services, including contributions of \$24,000 to the Mississippi Chapters of the American Heart Association in Jackson, MS to the 2018-2020 President's Special Project – *Empowering the Heart to Make A Difference: Detect. Correct. Protect.* as of 12/31/2019.

## GFWC-MFWC PAST STATE PRESIDENTS 1898 - 2022

President	City	Term
* Elizabeth Hebron	Vicksburg	1898-1900
* Daisy Weems	Meridian	1900-1902
* Josie Frazee Cappleman	Okolona	1902-1904
* Mattie Lott	Meridian	1904-1906
* Elizabeth Jones	Crystal Springs	1906-1908
* Etta Mills	McComb	1908-1910
* Daisy Lampkin	Friars Point	1910-1912
* Anne Wright	Jackson	1912-1914
* Emily Price	Magnolia	1914-1916
* Marjorie McGehee	Como	1916-1918
* Janie Saunders	Swan Lake	1918-1920
* Katherine Covington	Summit	1920-1922
* Mrs. J. C. Hardy	Gulfport	1922-1924
* Blanche Ralston	Coahoma	1924-1926
* Susie V. Powell	Jackson	1926-1928
* Catherine Haley	Okolona	1928-1930
* Rosabel Foreman	Meridian	1930-1932
* Mrs. O. B. Taylor	Jackson	1932-1934
* Lillian Coulter	Columbia	1934-1936
* Mamie Wilson	Hazlehurst	1936-1938
* Gladys Nash	West Point	1938-1940
* Birdie Ellis	Meridian	1940-1942
* Willie Beckett Howorth	West Point	1942-1944
* Orell Pitard	Jackson	1944-1946
* Corrine Mitts	Enterprise	1946-1948
* Hattie Gautier	Pascagoula	1948-1950
* Effie Neal	Jackson	1950-1952
* Zou Eddie Pierce	Greenwood	1952-1954
* Doris Patterson	Pontotoc	1954-1956
* Anna Mary Davis	Hattiesburg	1956-1958
* Evelyn Davis	Union	1958-1960
* Fannie Lois Kilpatrick	Fulton	1960-1962
* Evelyn Burson	Long Beach	1962-1964
* Mary Lou McKie	Pickens	1964-1966
* Effie Perry	Philadelphia	1966-1968
* Miriam Simmons	Columbia	1968-1970
* Kitty Grafton	Picayune	1970-1972
* Jonnie Riley	New Hebron	1972-1974
* Elizabeth Powers	Greenwood	1974-1976
* Peggie Herrington	Natchez	1976-1978
* Jean Brett	Laurel	1978-1980
* Rachel Malone Jackson	Cleveland	1980-1982
* Betty Jo Dulaney	Tunica	1982-1984
* Gladys Jackson	Jackson	1984-1986

**GFWC-MFWC PAST STATE PRESIDENTS  
1898 - 2022**

<b>President</b>	<b>City</b>	<b>Term</b>
* Ivous Sisk	Fulton	1986-1988
* Julia Algood	Jackson	1988-1990
* Mary Arndt	Ocean Springs	1990-1992
* Rowena Drinkwater	Clinton	1992-1994
Martha Fisher	Blue Mountain	1994-1996
* Sue Thompson	Meridian	1996-1998
Jo Anne Reid	Ackerman	1998-2000
* Tommye Rosenbaum	Walnut Grove	2000-2002
Celia Fisher	Okolona	2002-2004
Deborah Dickens	Prentiss	2004-2006
Judy Thomas Martin	Raleigh	2006-2008
Carolyn C. Huey	Picayune	2008-2010
Tammie M. McCoy	Pontotoc	2010-2012
Suzanne Byrd Poynor	Florence	2012-2014
Darlene C. Adams	Picayune	2014-2016
Tinker Forrester	Ackerman	2016-2018
Becky C. Wright	Banner	2018-2020
Sherri E. Reid	Petal	2020-2022
Theresa Buntyn	Decatur	2022-2024

\* deceased

## **GFWC- MISSISSIPPI FEDERATION OF WOMEN'S CLUBS, INC.**

### **2024-2026 DIRECTORY**

GFWC-Mississippi Federation of Women's Clubs, Inc. 2024-2026 Directory will be provided as a separate document. Please contact Lisa A. Harris at [lisaharris@outlook.com](mailto:lisaharris@outlook.com) for an electronic copy of our directory. You will need to provide your name and your club's name for verification. We are doing this to protect against identity theft of your contact information and photograph. Please do not share the information in this directory with anyone outside our organization.

### **2024-2026 CONSTITUTION, BYLAWS & STANDING RULES**

The GFWC-Mississippi Federation of Women's Clubs, Inc. Constitution, Bylaws, and Standing Rules is provided as a separate document under the title of Governance. This document is available for viewing, downloading, and printing from our website at [http://www.gfwc-mfwc.org/GFWC\\_MFWC\\_Club\\_Resources.html](http://www.gfwc-mfwc.org/GFWC_MFWC_Club_Resources.html).

The GFWC-MFWC District Bylaws, and Standing Rules are provided as separate documents under the title of Governance. These documents are available for viewing, downloading, and printing from our website at [http://www.gfwc-mfwc.org/GFWC\\_MFWC\\_Club\\_Resources.html](http://www.gfwc-mfwc.org/GFWC_MFWC_Club_Resources.html).



# Awards, Contests, Grants & Scholarships Guidelines & Rules



## AWARDS, CONTEST & GRANTS GUIDELINES FOR GENERAL FEDERATION OF WOMEN’S CLUBS

### GFWC MEMBERS PORTAL

#### COMPLETING YOUR REGISTRATION

##### Step 1 – Find the New Login Page

Click on the pink Member Portal button in the top right corner of the GFWC website, [gfwc.org](http://gfwc.org), to go to the new login page where you can enter your credentials.

##### Step 2 – Register Your Online Profile

To activate your preexisting profile, click “Register here” under “Welcome to...” If this is not your first time logging in to the new site, click the blue “Login” button or click “Login” in the upper right-hand corner.

##### Step 3 – Log in to an Existing Account

Clicking “Register here” will take you to the “Join The Federation” page. Enter the email address you used for your MemberSuite (previous portal) profile to connect to your existing profile, then click “Next.”

##### Step 3b – Select Your State Federation

After clicking next, you will be asked to complete *Step 2: Selecting your State Federation*. Select your State Federation from the dropdown. If you are a member of a National Club, select “National Club.” Click “Next” to continue.

##### Step 3c – Select Your Club

To confirm membership, select your primary club from the list. Additional clubs can be added once you have successfully registered and logged in. If you select the wrong state or click twice, simply click “Delete” to remove the selection. Click “Next” to continue.

##### Step 3d – Opt-in or Out of GFWC Updates

If you would like to receive updates via email (News & Notes, Clubwoman Magazine), click the box. If you leave the opt-in boxes blank, the system will revert to your previously captured consent preferences. Whatever you decide, be sure to check the “I am not a robot” box. Then, click, “Join Now.”

##### Step 4 – Select an Account to Complete Registration

If your credentials match an account, you will be asked to select the existing record. If you have more than one account, select the newest of the accounts. Then click, “Join Now.”

##### Step 5 – Wait For Profile Approval

A GFWC staff member will approve your profile within 2-3 business days. Please be patient as GFWC staff will be reviewing a high volume of requests.

#### USING THE DIGITAL LIBRARY

##### Step 1 – Visit the Member Portal Homepage

To access the Digital Library, log in to the Member Portal. Then, click on Digital Library in the homepage banner.

##### Step 2 – Review the Digital Library Helpful Hints

The Digital Library now has a search function! Please review the “Helpful Hints” before your search.

### Step 3 – Initiate a Search

The “Search” function, which is right below the Helpful Hints” section, has three fields: keyword, all, and date. To begin a search, enter a keyword, folder, and/or date. Then click the red “Search” button.

Please note that the search function does not recognize the “Enter” key to start a search. You will need to click the red “Search” button to find the document(s).

### Step 4 – Select Documents

Once you click the red “Search” button, all documents with the keyword in the title will appear. For example, the keyword “pins” pulls up “Star Pin Recruitment Award Form” and the “Gold and Jubilee Pin Order Form.” Select the document you want to download.

### Step 5 – Download Documents

Click the gold “Download” button to download documents, then check your computer downloads.

## GFWC AWARDS

### GFWC Community Impact Program Award

The GFWC Community Impact Program Award offers GFWC clubs financial incentives to implement projects designed to impact a specific problem in their community. The CIP Award is designed to accommodate the many ways that clubs currently function and to provide added flexibility in the implementation of up to three projects that have a meaningful impact on a particular problem, from “done in a day” efforts to those that could require more rigorous planning and implementation.

Projects MUST be accomplished during the program award period of January 1, 2024, to December 31, 2025.

Additional information can be downloaded from the GFWC Member Portal. After logging in, search the Digital Library by typing in Club Manual and clicking the Search button. Download the GFWC Club Manual and scroll to page 203.

#### Submission Deadline:

The submission email must be received by 11:59 p.m. on **February 22, 2026**.

#### Email To:

Email entries to Dr. Lisa Lucius, Community Impact Program Award Chairman, and Dr. Carolyn S. Tedford, GFWC-MFWC President.

### GFWC Jennie Award

The GFWC Jennie Award honors one clubwoman from each GFWC Region for outstanding commitment to club, community, and family. They are chosen by their clubs to compete at state, region, and national levels for their outstanding personal commitment to club, community, and family.

The GFWC Jennie Award is named in honor of GFWC’s founder, Jane Cunningham Croly, who wrote for national newspapers under the pseudonym, “Jennie June.” The award highlights those extraordinary clubwomen who epitomize her spirit of independence, courage, and persistence in purpose through their roles as volunteers within their clubs, elsewhere in the community, and as members of a family or extended family. Although GFWC has many awards for states and clubs, the GFWC Jennie Award is the only national honor that recognizes individual members for personal excellence. It is the highest honor bestowed by GFWC.

Additional information can be downloaded from the GFWC Member Portal. After logging in, search the Digital Library by typing in Club Manual and clicking the Search button. Download the GFWC Club Manual and scroll to page 212.

**Submission Deadline:**

The submission email must be received by 11:59 p.m. on **March 1, 2025**.

**Email To:**

Mail entries to Dr. Carolyn S. Tedford, GFWC-MFWC President, and Melba Watkins, Chairman.

## GFWC CONTESTS

GFWC sponsors several contests for individual members, clubs, and State Federations. For more information about each of these contests, including contact information for the national chairman, recommended contest ideas, rules, deadlines, and instructions on how to enter, read each Contest's section in the GFWC Club Manual.

### GFWC Newsletter Contest

The GFWC Newsletter Contest encourages clubs and State Federations to establish a strong newsletter program aimed at increasing awareness about ongoing projects, programs, events, and issues that affect GFWC members and communities. This type of publication need not be elaborate or lengthy. Substance is more important than style. A newsletter should be informative and generate enthusiasm, all while contributing to public relations outreach, membership recruitment and retention, and program development.

Additional information can be downloaded from the GFWC Member Portal. After logging in, search the Digital Library by typing in Club Manual and clicking the Search button. Download the GFWC Club Manual and scroll to page 218.

**Postmark Deadline:**

Entries must be postmarked or emailed by **March 15** in the year in which they will be judged.

**Mail To or Email:**

If mailed, send the submission to Becky Bolden, GFWC Newsletter Contest Chairman, 4510 Hidden Meadows Lane, Monroe, GA 30656, and a copy to GFWC Programs, 1734 N Street NW, Washington, DC 20036. The envelope must be clearly marked GFWC Newsletter Contest.

If emailed, the subject line must include GFWC Newsletter Contest and the name of the club or State and be sent to CPRentries@gmail.com with a copy to Programs@GFWC.org.

### GFWC Website Contest

The Website Contest aims to challenge clubs and State Federations to employ their websites as membership tools with organized and updated content that presents a professional and credible source of information. A website that is updated weekly presents the information to your members and potential members in a timely manner. This is a great source to spread the word of Federation on the web.

Additional information can be downloaded from the GFWC Member Portal. After logging in, search the Digital Library by typing in Club Manual and clicking the Search button. Download the GFWC Club Manual and scroll to page 224.

**Submission Deadline:**

Entries must be received via email by **March 15** in the year in which they will be judged.

**Email To:**

Submissions must be made via email to CPREntries@gmail.com and Programs@GFWC.org. The subject line of the submission email must read Website Contest Entry and the name of your club/state

## GFWC Photography Contest

The GFWC Photography Contests encourages members' artistic expression and visual storytelling, while recognizing originality, visual impact, and technical skill in photography. GFWC offers two opportunities to participate in the Photography Contests, **THE WORLD IN PICTURES CONTEST** and **GFWC LIVING THE VOLUNTEER SPIRIT CONTEST**.

**1. The World in Pictures Contest.**

These photographs showcase the people, places, and things at home and around the world that impact our lives in a meaningful way, as expressed in these three categories:

- a. **Our World Up Close** - Create a visual that offers a novel viewpoint or a macro image that takes the viewer into a whole new, tiny world.
- b. **Natural Wonders** - Use wide angles and panoramas, or moody landscape images to showcase mountains, meadows, sandhills, rivers, waterfalls, oceans, deserts, or any other magnificent vista.
- c. **Reflections** - Feature a setting, situation, or landmark that brings back poignant memories, or captures a fleeting image reflected in glass, water, or another mirrored surface.

**2. GFWC Living the Volunteer Spirit Contest.** These photographs capture the special moments in the lives of GFWC clubwomen as they meet, plan, advocate, volunteer, or celebrate, in groups or one-on-one.

**Photography Contest Label:**

Printable copies of the Photography Contest Label can be found on the GFWC-MFWC website by using this link: [http://www.gfwc-mfwc.org/pdf/GFWC\\_MFWC\\_Forms/Photography\\_Contest\\_Label.pdf](http://www.gfwc-mfwc.org/pdf/GFWC_MFWC_Forms/Photography_Contest_Label.pdf)

Additional information can be downloaded from the GFWC Member Portal. After logging in, search the Digital Library by typing in Club Manual and clicking the Search button. Download the GFWC Club Manual and scroll to page 220.

**Deadline:**

Entry must be presented to the District Photography Contest Chairman **before 9:15 a.m. on the morning of your District Convention** with correct labeling properly attached and a signed GFWC Creative Arts Waiver included for each photograph submitted.

## GFWC Writing Contests

Are you a storyteller? Share your creativity and inspire others. Use your own life experiences to create fictional narratives and poetry. GFWC sponsors this creative writing contest for members and community youth to foster community spirit, talents, and growth. Write with heart and soul but be mindful that the elements of a short story are vividly presented, namely the setting, characters, plot, conflict, climax, and theme. Display your talents and be rewarded for it!

There are four categories for entries:

- GFWC Member Short Story Writing Contest
- GFWC Member Poetry Writing Contest
- Youth Short Story Writing Contest
- Youth Poetry Writing Contest

Additional information can be downloaded from the GFWC Member Portal. After logging in, search the Digital Library by typing in Club Manual and clicking the Search button. Download the GFWC Club Manual and scroll to page 226.

**Submission Deadline:**

The submission email must be received by 11:59 p.m. on **February 1** in the year in which entries will be judged.

**Email To:**

Email entries to Eleanor J. Bayless, Writing Contest Chairman.

**GFWC Creative Arts Waiver**

A GFWC Creative Arts Waiver must be submitted in the following contests:

- GFWC Photography Contest
- GFWC Writing Contest (Poetry and Short Story)

Additional information can be downloaded from the GFWC Member Portal. After logging in, search the Digital Library by typing in Club Manual and clicking the Search button. Download the GFWC Club Manual and scroll to page 226.

**AWARDS, CONTESTS, GRANTS & SCHOLARSHIPS GUIDELINES FOR  
GFWC-MISSISSIPPI FEDERATION OF WOMEN'S CLUBS, INC.**

**Mississippi Crafts Contest**

1. Mississippi Crafts will be exhibited and judged at the District Level only. Your crafts exhibits may be the highlight of your District Convention. Please plan to participate.
2. Exhibits must be signed in at time of delivery and signed out at the conclusion of the convention.
3. Each entry must have a typed or printed label specifying the following: Clubwoman name, complete name of sponsoring club, the GFWC-MFWC District, and classification of the entry.
4. Entries must have been made during the current biennium.
5. Paintings may be matted and framed.
6. The classifications listed below are not inclusive. You may add to the classifications as needed.

- |                        |                                     |                             |
|------------------------|-------------------------------------|-----------------------------|
| • Candlewick           | • French Hand Sewing                | • Sculpture                 |
| • Counted Cross Stitch | • Fine Sewing                       | • Stamping                  |
| • Cross Stitch         | • Holiday Decorations               | • Stenciling                |
| • Crewel               | • Knitting                          | • Wall Hanging              |
| • Crochet              | • Metal Crafts                      | • Wearable Art – Apparel ** |
| • Ceramics             | • Miss. Creations*                  | • Wearable Art – Jewelry ** |
| • China Painting       | • Needlepoint                       | • Weaving                   |
| • Decorative Painting  | • Painting (Watercolor, oils, etc.) | • Wood Working              |
| • Decoupage            | • Paper Mache                       |                             |
| • Dolls                | • Pottery                           |                             |
| • Embroidery           | • Quilting                          |                             |

\* Mississippi Creations – Entries must be made from natural, Mississippi products, such as wood weeds, bark, shells, rice, soybeans, etc.

\*\* Wearable Art – Clothing/millinery may be made from hand-loomed, knitted, crocheted or any other handmade fabric. Clothing/millinery may also be purchased, but designs must be original. Jewelry of any material is acceptable. Designs must be original.

**GFWC-MFWC Clubwoman Arts/Craft Exhibit Card:**

Printable copies of the GFWC-MFWC Clubwoman Craft Exhibit Card can be found on the GFWC-MFWC website at [https://www.gfwc-mfwc.org/pdf/GFWC\\_MFWC\\_Forms/Recurring/Arts\\_Craft\\_Exhibit\\_Cards\\_2020.pdf](https://www.gfwc-mfwc.org/pdf/GFWC_MFWC_Forms/Recurring/Arts_Craft_Exhibit_Cards_2020.pdf).

**Deadline:**

Entries must be presented to the District Arts/Craft Contest Chairman before **9:15 a.m. on the morning of your District Convention.**

## Youth Art Contest

District First Place entries go directly to the State level competition.

**Classes:**

- A – Students receiving lessons from private teachers
- B – Students receiving instructions as part of a school curriculum with a certified art teacher
- C – Students receiving no art instruction from private or certified art teacher; classroom teachers giving art instruction in the classroom would fall in this category

**Divisions:**

- Division 1 – Kindergarten – Grade 1
- Division 2 – Grades 2 & 3
- Division 3 – Grades 4, 5, & 6
- Division 5 – Grades 10, 11, & 12

**Rules:**

1. Entries must be sponsored by a GFWC-MFWC member Club.
2. Each Club may submit two entries in each of the five divisions of the three classes.
3. Typewritten identification cards must be firmly **attached to the back of each entry**. The label should contain the following information: Class, Division, Student's name, and the complete name of the sponsoring club, city, and GFWC-MFWC District.
4. All work must be original, done within the last 12 months. Items previously entered in GFWC-MFWC contests are ineligible.
5. Any pastel or charcoal must be sprayed with a fixative or covered with transparent material.
6. Dimensions: Before matting, the minimum size must be at least 8½ x 11 inches, and the maximum size must not exceed 20 x 24 inches.
7. Mats and frames: it is preferred that entries be matted or attached to a firm backing. Mats should be stiff enough to stand. Cover pictures with transparent materials to protect them if desired. **DO NOT USE GLASS** on entries.

**Youth Art Contest Identification Card:**

Printable copies of the Identification Card can be found on the GFWC-MFWC website at [https://www.gfwc-mfwc.org/pdf/GFWC\\_MFWC\\_Forms/Recurring/Youth\\_Art\\_Cards\\_2020.pdf](https://www.gfwc-mfwc.org/pdf/GFWC_MFWC_Forms/Recurring/Youth_Art_Cards_2020.pdf)

**Deadline:**

Entries must be presented to the District Youth Contest Chairman or Arts/Craft Contest Chairman **before 9:15 a.m. on the morning of your District Convention.**

## Youth Art Challenge Contest

This Youth Art Challenge is for students receiving no art instruction from private teacher(s) or certified art teacher; teachers giving art instruction in the self-contained classroom would fall in this category. The students who receive some type of professional art instruction will be considered only if they have never had an opportunity to participate in the MFWC Youth Art Contest. This competition focuses on low-incidence disability students who are considered "self-contained." Special education course codes begin with a 13. If a student has all course codes beginning with 13, the student is considered self-contained. The low incidence disabilities that may be considered self-contained include autism, deaf blind, developmentally delayed, emotional disability, hearing impaired, intellectual disability, multiple disability,

orthopedically impaired, traumatic brain injury, and visually impaired. This would not include students ruled eligible for special education services who might have an opportunity to take part in the GFWC-MFWC Youth Art Contest due to participation in a regular education classroom.

Teachers and/or special education supervisors must be allowed to choose the artwork to be presented for judging. Every effort must be made to protect the confidentiality of the students. Personally, identifiable information should be limited in any advertisement, newspaper article, or signage. It is important that parents are made aware that their child's name and artwork will be displayed at district and state competitions. Clubs should consider a signed parental consent form to be sure parents are made aware.

District first place entries will go directly to state level competition. First, second, and third place ribbons will be awarded in each division.

**Divisions:**

- Division 1 – Ages 3 - 5
- Division 2 – Ages 6 - 8
- Division 3 – Ages 9 - 12
- Division 4 – Ages 13 - 15
- Division 5 – Ages 16 - 21

**Rules:**

1. Entries must be sponsored by a GFWC-MFWC member club.
2. Each club may submit two entries in each of the five divisions.
3. Typewritten identification cards must be firmly attached to the back of each entry. The label should contain the following information: Student's name, Age, Division, and the complete name of the sponsoring club, city, and GFWC-MFWC district. See example below.
4. All work must be original, done within the last 12 months. Items previously entered in GFWC-MFWC contests are ineligible.
5. Any pastel or charcoal must be sprayed with a fixative or covered with transparent material.
6. Dimensions: Before matting, minimum size must be at least 8-1/2 x 11 inches and maximum size must not exceed 20 x 24 inches.
7. Mats and Frames: It is preferred that entries be matted or attached to a firm backing. Mats should be stiff enough to stand. Cover pictures with transparent materials to protect them if desired. Do not use glass on entries.

**Youth Art Challenge Contest Identification Card:**

Printable copies of the Identification Card can be found on the GFWC-MFWC website by using this link:

[https://www.gfwc-mfwc.org/pdf/GFWC\\_MFWC\\_Forms/Youth\\_Art\\_Challenge\\_Contest\\_Cards.pdf](https://www.gfwc-mfwc.org/pdf/GFWC_MFWC_Forms/Youth_Art_Challenge_Contest_Cards.pdf)

**Deadline:**

Entries must be presented to the District Youth Contest Chairman or Arts/Craft Contest Chairman before **9:15 a.m. on the morning of your District Convention.**

**Books Contests**

Each District Chairman should judge the books according to the guidelines listed below. The same criteria will be used for state judging. General and Juniorette clubs are judged separately.



## Scrapbooks

### District Contest

All scrapbooks and yearbooks judged first place shall be taken by the GFWC-MFWC President to the State Books Chairman. The District Books Chairman is responsible for placing them in the GFWC-MFWC President's car. The District Book Chairman should make two lists of the books going forward, giving one to the GFWC-MFWC President and keeping one for herself. All other books must be picked up at the close of the District Convention by the sponsoring club.

### State Contest

All entries in the state competition must be picked up at the designated time at the State Convention by the sponsoring club. If no one from the club is present, the District President should pick up all books from her District.

## Scrapbooks

The purpose of the scrapbook is to preserve memories for future generations of your club's activities and achievements.

- a. Scrapbooks will be judged according to the following 5 classifications:
  - Classification A - Under 20 members
  - Classification B - 21 – 35 members
  - Classification C - 36 – 50 members
  - Classification D - 51+ members
  - Classification E – Digital (must follow the same entry rules as printed scrapbooks)  
(Classification may be attached to the inside of front cover so as not to damage book.)
- b. Physical Aspects
  - Size not less than 8½ x 11
  - Cover (durable and stiff)
  - Identification on cover
    - a. Club
    - b. Town
    - c. District
    - d. Year, theme and dates of organization may also be used
- c. Contents
  - Pictures or listing of GFWC, GFWC-MFWC and District Officers
  - Pictures of club officers and members (Individual or group)
  - Club meetings (pictures, any information relating to program and publicity of meeting)
  - Club projects (pictures and publicity)
  - Conventions and special meetings
  - Letters relating to club activities
  - Record of awards received
  - Any club related material (newspaper, magazine articles or miscellaneous)
  - All pictures and material must be labeled
  - Contents covering period from January 1 through December 31 only
- d. Skill In Execution
  - Originality in following administration theme or selected theme.
  - Chronological sequence of programs and projects
  - Creative and attractive arrangement of pictures and materials
  - Variety of materials
  - Neatness (pictures and other materials cut straight/evenly, erasures complete, lines straight, etc.)
- e. Excellence of Copy
  - Adherence to style throughout book
  - Excellence of pictures, articles and materials (Remember- a picture is worth a 1000 words!)

## Yearbooks

The purpose of a yearbook is to give a member as much information as possible concerning club, GFWC-MFWC and GFWC activities.

- a. Yearbooks will be judged according to the following classifications:
  - Classification A: Under 20 Members
    1. Bound
    2. Looseleaf
  - Classification B: 21-35 Members
    1. Bound
    2. Looseleaf
  - Classification C: 36 – 50 members
    1. Bound
    2. Looseleaf
  - Classification D: 51+ members
    1. Bound
    2. Looseleaf
  - Notes:
    1. Classification maybe attached to the inside cover so as not to damage cover
    2. Example of classification: A club with 31 members submits a looseleaf book, the class is B-2
- b. Physical Aspect
  - i. Size – easily handled
  - ii. Identification on cover
    1. Club
    2. Town
    3. District
  - iii. Print – easy to read
  - iv. Margin – uniform
- c. Contents
  - Club officers, chairmen and committees listed
  - GFWC, GFWC-MFWC and District officers listed (These can be found in the Plans issue of the *Mississippi Clubwoman* and the GFWC-MFWC Handbook.)
  - Club Roster (May include address and telephone number)
  - Programs completely developed, listing date, location, speaker and Federation programs as well as responsibilities of any members. Other information may also be included.
  - Club motto, colors and flower (if club has them)
  - Collect
  - Constitution and Bylaws
  - Adherence to GFWC and GFWC-MFWC theme and cooperation with Federation objectives
  - Conventions (dates and locations)

### Postmark Deadline:

Entry must be postmarked by **February 15** of each year to the District Book Chairman. Please note: if the postmark deadline falls on a Sunday or a Holiday, the application/form must be postmarked prior to postmark date.

### Mail To:

Mail entries to your District Book Chairman.

### GFWC-MFWC "Club of the Year" Award

An award is given annually to the club with the best overall record in the club work completed during the calendar year (January 1 through December 31), including:

1. Projects and programs in all Community Service Programs (Arts and Culture, Civic Engagement and Outreach, Education and Libraries, Environment and Health and Wellness), GFWC Signature Program: Domestic Violence Prevention & Awareness and Prevention, GFWC Juniors' Special Program: Advocates for Children.
2. Definite results from community projects undertaken in an effort to better the community.
3. Percentage of membership participating in, and amount of time and money contributed by club members.
4. Judging will be based on points scored on:
  - a. GFWC-MFWC Awards won in GFWC Signature and Juniors' Special Programs
  - b. GFWC-MFWC Awards won in Community Service Programs
  - c. GFWC-MFWC Awards won in Advancement Areas

### GFWC-MFWC "Clubwoman of the Year" Award

The "Clubwoman of the Year" Award is the highest honor presented annually at the District and State levels to an outstanding GFWC-MFWC member. The award is given on the District and State levels to the Clubwoman who, in the opinion of the judges, has given of herself and truly exemplifies the Mississippi Federation Clubwoman. The nominee should be a club member who has served her club and her community through her club. Her club and her community must be better because she is an active volunteer.

Nomination materials will not be returned. Judging will be done by GFWC members from another state. The State winner will be chosen from among the District winners. All clubs are encouraged to empower the difference in the lives of their members by nominating and honoring a clubwoman to represent their respective club.

1. Entries will be judged on the following criteria:
  - a. The entry must cover work done by the nominee for one year, January 1 through December 31 of the current year.
  - b. The nominee must have been selected "Clubwoman of the Year" by her club and must presently be an active member of her club. There can be only one entry from a club. Previous state winners and members of the Executive Committee are ineligible for this award.
  - c. Entry must be in a bound, typed form using one side of the paper only. Pages should be letter size (8½ x 11) and the type should be double-spaced.
2. The entry must include the following:
  - a. On page 1:
    - i. Name, address, and photograph of the nominee
    - ii. Name of Club
    - iii. Town
    - iv. District Name
    - v. Signature of Club President
    - vi. Past club work and accomplishments should be listed to help judges evaluate a sincere and continuing interest in the Federation.
  - b. The written portion telling about the nominee's family, children, interests, hobbies, civic and church work may be up to 5 pages in length.
  - c. Supportive materials such as newspaper clippings, snapshots, and letters from civic leaders may be included, not to exceed 8 pages.

#### To Apply:

Any entries that do not meet the above criteria will not be submitted for judging.

**Submission Deadline:**

The submission email must be received by 11:59 p.m. on **February 10** in the year in which website entries will be judged.

**Email To:**

Email entries to Dr. Carolyn S. Tedford, GFWC-MFWC President.

**GFWC-MFWC “Juniorette of the Year” (JOY) Award**

The “Juniorette of the Year” Award is the highest honor presented annually at the State level to an outstanding GFWC-MFWC Juniorette member. The award is given to the Juniorette who, in the opinion of the judges, has given of herself and truly exemplifies the Mississippi Federation Juniorette. The nominee should be a presently active club member who has served her club and her community. There can be only one entry from a club. Previous state winners are ineligible for this award.

Judging will be done by GFWC members from another state. Juniorette Advisors are encouraged to recognize an extraordinary Juniorette by nominating them for “Juniorette of the Year” Nomination materials will not be returned.

Each entry must be in a typed form using one side of the paper only. Pages should be letter size (8½ x 11) and the type should be double-spaced. The entry must include the following:

1. On page 1:
  - Name, address, and photograph of the nominee
  - Name of Club
  - Town
  - District Name
  - Signature of Juniorette Advisor
  - Past club work and accomplishments should be listed to help judges evaluate a sincere and continuing interest in GFWC-MFWC and volunteerism.
2. Next, the written portion could include information about the nominee’s family, interests, hobbies, college plans, school activities, community and church work, maybe up to 5 pages in length. The entry must tell about work done by the nominee for one year, January 1 through December 31 of the current year.
3. Supportive materials such as newspaper clippings, snapshots, and letters from community leaders may be included, not to exceed 8 pages.

**To Apply:**

Any entries that do not meet the above criteria will not be submitted for judging.

**Submission Deadline:**

The submission email must be received by 11:59 p.m. on **February 10** in the year in which website entries will be judged.

**Email To:**

Email entries to Dr. Carolyn S. Tedford, GFWC-MFWC President.

**MS Leadership Education and Development Seminar (MS LEADS)**

MS LEADS training program identifies members at the grassroots level who have the potential and desire to assume leadership positions in GFWC within their local club and beyond. Participation in LEADS provides these members with the capabilities, confidence, and commitment to serve with distinction.

The training program includes workshops, seminars, activities, and networking opportunities. This Seminar is sponsored by the Malone-Sisk Education/Leadership Endowment Fund.

Program topics vary, according to current trends and issues, and may include but are not limited to:

- Presentations on conflict resolution, mediation, public speaking, time management and parliamentary procedure
- Explanation of GFWC and GFWC-MFWC resources, materials, and assistance
- Discussions on GFWC and GFWC-MFWC policies, procedures, and parliamentary law
- Tips and techniques for pursuing leadership opportunities

## **GFWC Leadership Education and Development Seminar (GFWC LEADS)**

### **Selection Process:**

Each state Federation annually selects one member to serve as its representative to GFWC LEADS to be held in conjunction with the GFWC Annual International Convention. Each year, every GFWC-MFWC club, may select one member to be considered to represent GFWC-MFWC at GFWC LEADS.

### **CRITERIA FOR LEADS PARTICIPATION:**

A LEADS candidate should:

- Demonstrate leadership capabilities at the club level as an active club president, club officer, or club project/committee chairman
- Exhibit a commitment to the Federation
- Exhibit an understanding of the GFWC mission of community service, illustrated by programs/projects in which she is/has been involved
- Demonstrate leadership skills, including but not limited to organization, responsibility, trustworthiness, enthusiasm, flexibility
- Exhibit an interest and willingness to pursue higher leadership positions in the Federation
- Understand and accept potential expenses involved in participation
- Not have held an elected position at or beyond the state level
- Not have attended a previous GFWC LEADS program. Members are eligible to attend only once. This only applies to the GFWC LEADS program. Participants can apply and attend more than one GFWC-MFWC LEADS program.

Local clubs are encouraged to underwrite a portion of attendees' expenses (e.g., travel or convention registration). LEADS attendees are responsible for a portion of their expenses as an affirmation of their personal commitment.

### **Additional Information:**

Additional information can be found at the GFWC, Members Portal. Use the form below to apply for MS LEADS.

### **To Apply:**

Complete the MS LEADS Application Form. Application Form which can be found on the GFWC-MFWC website at [http://www.gfwc-mfwc.org/pdf/GFWC\\_MFWC\\_Forms](http://www.gfwc-mfwc.org/pdf/GFWC_MFWC_Forms).

### **Submission Deadline:**

The submission email must be received by 11:59 p.m. on **February 10** in the year in which website entries will be judged.

### **Email To:**

Email completed application form, 2 letters of support from active GFWC-MFWC club members, and a "headshot" photo to Theresa Buntyn, MS LEADS Chairman, and Dr. Carolyn S. Tedford, GFWC-MFWC President.

### **GFWC-MFWC Challenge Grant**

The GFWC- MFWC has established Challenge Grants to be awarded to teachers in the State of Mississippi to benefit students with Learning Disabilities. These grants will range from \$50-\$300 and will be given at the discretion of the Committee formed to administer the grants. These grants must be used in the classroom, i.e., additional supplies, implementation of new programs, advanced technology, etc. The primary criterion for these grants is need. These grants are not available to be used for continuing education for teachers; all money must be used to benefit students. The grant recipient(s) will be invited to attend the State Convention in April to receive recognition if possible. Grant applicants do not have to be a member of the GFWC-MFWC, but they must be sponsored by an active club member and/or club.

#### **To Apply:**

Complete the GFWC-MFWC Challenge Grant Application Form. Application Form can be found on the GFWC-MFWC website at [http://www.gfwc-mfwc.org/GFWC\\_MFWC\\_Contest\\_Challenge\\_Grant.html](http://www.gfwc-mfwc.org/GFWC_MFWC_Contest_Challenge_Grant.html). Any entries that do not meet the above criteria will not be submitted for judging.

#### **Submission Deadline:**

The submission email must be received by 11:59 p.m. on **February 1** in the year in which website entries will be judged.

#### **Email To:**

Email completed application form to Cherry Moon, GFWC-MFWC Challenge Grant Chairman, and Dr. Carolyn S. Tedford, GFWC-MFWC President.

### **Hebron Memorial Scholarship**

A scholarship, known as the Hebron Memorial Scholarship, shall be maintained by the GFWC-MFWC. Only female residents of Mississippi shall be eligible to apply. This scholarship shall be a grant, and only one may be granted during one year, except with the approval of the Executive Committee. The holder of the scholarship is eligible for consideration by the Scholarship Committee to receive the grant for an additional year or years.

The following rules shall govern this scholarship:

1. The maximum amount of this grant shall be one thousand dollars (\$1,000).
2. The applicant must meet the following requirements:
  - a. Application must be made in writing to the Chairman of the Hebron Memorial Scholarship Committee and be submitted before February 1 for use within that year.
  - b. The applicant must be a resident of Mississippi, having graduated from an accredited high school with a good scholastic average; or in the case of an applicant for graduate school, she must have graduated from an accredited college and must be attending an accredited graduate school.
  - c. The applicant must be endorsed by three (3) members of the GFWC-MFWC.
  - d. The application must be accompanied by recommendations from three (3) other persons related to scholarship, character, and qualities of leadership.
  - e. The applicant must signify her intention of completing her degree within a four-year period.
3. Preference will be given to areas of service where it is felt there is a need in the state.
4. This scholarship shall not be limited to any particular year in college but is limited to Mississippi Institutions of Higher Learning. The scholarship must be sent directly to the Institution the grantee plans to attend. The Scholarship Grantee should attend the State Convention or State Board Meeting to receive recognition.

#### **To Apply:**

Complete the Hebron Memorial Scholarship Application Form. Application Form can be found on the GFWC-MFWC website at [http://www.gfwc-mfwc.org/GFWC\\_MFWC\\_Contest\\_Hebron\\_Scholarship.html](http://www.gfwc-mfwc.org/GFWC_MFWC_Contest_Hebron_Scholarship.html). Any entries that do not meet the above criteria will not be submitted for judging.

**Submission Deadline:**

The submission email must be received by 11:59 p.m. on **February 1** in the year in which entries will be judged.

**Email To:**

Email application to Lorri Stockstill, Hebron Memorial Scholarship Chairman, and Dr. Carolyn S. Tedford, GFWC-MFWC President.

**GFWC-MFWC Sarah Peugh Butterfly Scholarship**

The Sarah Peugh Butterfly Scholarship will be awarded each spring to a GFWC-MFWC Juniorette club member who will be graduating from high school in the same year.

The Sarah Peugh Butterfly Scholarship recipient will be selected by a panel to include the GFWC-MFWC President and two representatives of the Education Program. The recipient will be notified at least one week before the State Convention.

The scholarship recipient will inform the GFWC-MFWC Treasurer of the college or university she will attend in the same year as her high school graduation. The GFWC-MFWC Treasurer will forward a check not to exceed one thousand dollars (\$1,000) to the educational institution to be credited to the scholarship recipient's account.

The scholarship recipient will receive a framed certificate. The scholarship recipient will receive a specially designed butterfly trophy, appropriately engraved, if furnished by Sarah Peugh or other individuals interested in continuing this scholarship. Public announcement of the scholarship recipient will be made at the GFWC-MFWC Convention if the recipient is able to attend, with the presentation of the framed certificate to be made at a time and location convenient to the recipient and the GFWC-MFWC President.

This scholarship shall remain available as long as funding is provided by interested individuals and clubs. The amount of the scholarship will increase in multiples of fifty dollars (\$50) if interested individuals or clubs wish to donate funds.

Applications must include the following information:

- a. Name, address, age, and photograph of the applicant
- b. Name and address of applicant's parents
- c. Name of GFWC-MFWC Juniorette club applicant holds membership in and the number of years applicant has been an active member
- d. Name of high school from which applicant is graduating and grade average
- e. List of ACT Assessment scores
- f. Leadership activities: appropriate high school/community and Juniorette club activities, including all awards and positions of leadership
- g. A letter of recommendation from the GFWC-MFWC sponsoring club advisor to the Juniorette Club in which the applicant holds membership.
- h. A letter of recommendation from the GFWC-MFWC sponsoring club president

**To Apply:**

Applications for this scholarship are to be made by letter to the GFWC-MFWC State President. Completed the Sarah Peugh Butterfly Scholarship application form. Application form can be found on the GFWC-MFWC website at [http://www.gfwc-mfwc.org/GFWC\\_MFWC\\_Contest\\_Butterfly\\_Scholarship.html](http://www.gfwc-mfwc.org/GFWC_MFWC_Contest_Butterfly_Scholarship.html). Any entries that do not meet the above criteria will not be submitted for judging.

**Submission Deadline:**

The submission email must be received by 11:59 p.m. on **March 1** in the year in which entries will be judged.

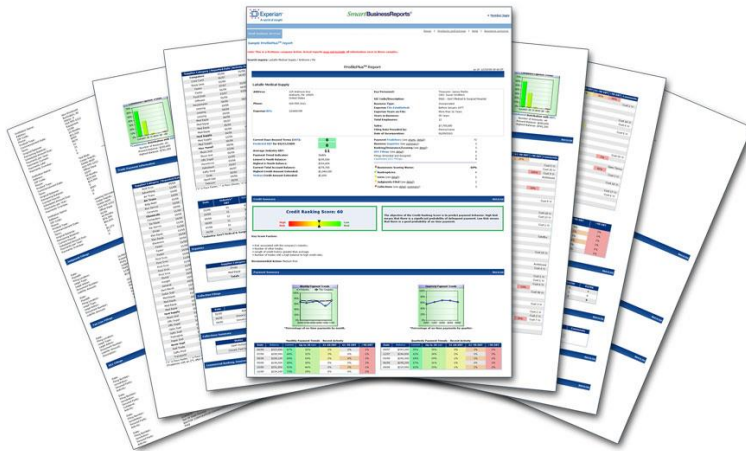
**Email To:**

Email completed application and supporting materials to Dr. Carolyn S. Tedford, GFWC-MFWC President, and Belinda Peacher, Chairman.





# Resource Materials and Reporting Forms



## GFWC RESOURCES

### GFWC-Clubwoman Magazine

GFWC *Clubwoman Magazine* is the premier publication of the General Federation of Women's Clubs, and one of the most useful and beneficial communication tools we have to inform and educate our members. Published quarterly, the magazine is a source for insightful and informative content that keeps subscribers in tune with all things GFWC. In addition, *Clubwoman Magazine* promotes regular features in each issue, such as:

- **President's Letter:** Words of wisdom from the GFWC International President
- **Bits and Bites:** All the news that's fit to print – in bite-sized bits!
- **Call To Convention:** Every March/April issue of *Clubwoman Magazine* contains this essential feature, which highlights the most up-to-date info on the upcoming GFWC Annual Convention in June

Copies can be downloaded from the GFWC Member Portal. After logging in, search the Digital Library by typing in clubwoman magazine and clicking the Search button.

### GFWC Recognition Pins

**GFWC Recognition Pins** are available to honor clubwomen who have brought GFWC's mission of volunteer service to their communities for 50 (Gold) or 75 (Jubilee) years. These pins are available free of charge. Club presidents can order the pin by going to GFWC Members Portal, logging in, and search for Gold and Jubilee Pin Order Form. Download the form, complete the form, and return it to GFWC.

**GFWC 25-Year Silver Pins**, along with our 5, 10, 15, 20, 30, 40, 45, 55, 60, 65, and 70-year Member Pins, are part of our member loyalty recognition program, which honors our members who have served as community volunteers for five years and beyond. Order directly from the GFWC Members Portal, Marketplace, Pins & Buttons.

### Club Anniversary Order Form

Your club can order a Club Anniversary Certificate from GFWC for Milestone Anniversaries for 25, 50, 60, 70, and every 5 years thereafter. To receive your Club Anniversary certificate, complete the Club Anniversary Order Form available at GFWC Members Portal. After logging in, type Club Anniversary Order Form in the keyword box and press the Search Button. Download the form, complete the form, and return it to GFWC.

### GFWC Affiliate Organization

**Updated**

GFWC is proud to partner with several dynamic and impactful organizations. Together, we work to improve our communities and better our world. Be sure to check out Affiliate Organizations Information at GFWC Members Portal. After logging in, type Affiliate Organization in the keyword box and press the Search Button for all contact information and donation requirements.

Heifer International. [www.Heifer.org](http://www.Heifer.org)



For more than 65 years, Heifer International has provided gifts of livestock and environmentally-sound agricultural training to improve the lives of those who struggle daily for reliable sources of food and income. Since 1944, Heifer has helped 15 million families in more than 125 countries through training in livestock development and livestock gifts that multiply. The spotlight program of this administration is the Heifer Women's Empowerment Project.

**Hope For Justice.** [www.hopeforjustice.org/GFWC](http://www.hopeforjustice.org/GFWC)



Hope for Justice and General Federation of Women's Clubs (GFWC) share a common mission and vision: to live in a world free from trafficking. We see a world where every human is free and equal. We believe every person can be a force for good. Human trafficking is a global problem and Hope for Justice brings a global solution. We target our resources where they will have the most impact and help the most people. We want to create nations and societies that are hostile to trafficking - because what you tolerate, you will never change. By collaborating with GFWC across the country, we can be the generation that ends human trafficking by embedding our education, awareness, and learning programs, rescue and aftercare support services, and expert thought leadership deeper into all communities. YOU can be a part of ending human trafficking.

**United Nations Foundation, Shot@Life.** [www.ShotatLife.org](http://www.ShotatLife.org)



Shot@Life, a United Nations Foundation's campaign, seeks to educate, connect, and empower Americans to champion vaccines in order to save children in developing countries. Every 20 seconds, a child dies of a vaccine-preventable disease like pneumonia, diarrhea, measles, and polio. You can help save a child's life by encouraging, learning about, advocating for, and donating vaccines.

**St. Jude Children's Research Hospital.** <https://www.stjude.org/>



St. Jude Children's Research Hospital is leading the way the world understands, treats and defeats childhood cancer and other deadly diseases. Everything the organization does is centered on finding cures and saving children. And families never receive a bill from St. Jude.

St. Jude continues the vision of its founder, Danny Thomas, that no child is denied treatment based on race, religion, or a family's ability to pay. By sharing our knowledge freely and exchanging ideas openly, St. Jude inspires more collaboration between doctors and researchers worldwide, and, as a result, more lifesaving treatments for children everywhere. Treatments invented at St. Jude have helped push the overall childhood cancer survival rate from 20 percent to 80 percent since it opened 50 years ago.

**Canine Companions.** [www.canine.org](http://www.canine.org)



The concept of service dogs for people with physical disabilities began with Canine Companions in 1975 in a home office and a garage. In the 47 years since, thanks to the unparalleled generosity and dedication of our supporters such as the GFWC, we've grown tremendously. One in four Americans live with a disability and Canine Companions is here to help. As the leader of the service dog industry, we enhance independence for children, adults, and veterans with disabilities through expertly trained service dogs. We use cutting-edge research and training programs to ensure the success and quality of our teams. Canine Companions is the largest provider of service dogs in the world and all follow-up support is provided free of charge to recipients.

**Operation Smile.** [www.OperationSmile.org](http://www.OperationSmile.org)



Operation Smile is an international children's medical charity focused on restoring children's smiles through performing surgery on facial deformities such as cleft lip and cleft palate. They are dedicated to raising awareness of this life-threatening issue and providing lasting solutions that will allow children to be healed, regardless of financial standing, well into the future. Operation Smile's free surgeries and medical missions are made possible by the thousands of volunteers and donors, throughout the world, who generously contribute time, talent and resources.

**Alzheimer's Association.** [www.alz.org](http://www.alz.org)

The Alzheimer's Association leads the way to end Alzheimer's and all other dementia – by accelerating global research, driving risk reduction and early detection, and maximizing quality care and support.

U.S. Fund for UNICEF. [www.UNICEFUSA.org/GFWC](http://www.UNICEFUSA.org/GFWC)



For more than six decades, GFWC has supported UNICEF, the United Nations Children's Fund, in its efforts to ensure the world's most vulnerable children have access to health, and immunization, clean water, nutrition, education, emergency and disaster relief, and more.

## CLUB RESOURCES & FORMS FOR GFWC-MISSISSIPPI FEDERATION OF WOMEN'S CLUBS, INC.

### GFWC-MFWC Ways and Means

To order any GFWC-MFWC Ways & Means items or to check on availability of items, please contact Amy Jacobs and Abby May, GFWC-MFWC Ways & Means Co-Chairmen. When at meetings, see the twins (Amy and Abby) to purchase Ways and Means items.

### GFWC-MFWC Change of Contact Information Form

Have you moved, or changed your physical address, mailing address, phone number, or email address, if so, please complete and submit a Change of Contact Information Form to Lisa A. Harris, Media/Communication and Technology Coordinator.

A fillable Change of Contact Form is available at GFWC-MFWC at [https://www.gfwc-mfwc.org/pdf/GFWC\\_MFWC\\_Forms/Recurring/GFWC\\_MFWC\\_Change\\_Contact\\_Information\\_Form.pdf](https://www.gfwc-mfwc.org/pdf/GFWC_MFWC_Forms/Recurring/GFWC_MFWC_Change_Contact_Information_Form.pdf).

### GFWC-MFWC Club History Report Form.

The Club History Form should be filled out once a year and is a report of your club's activities for the prior club year.

#### Instructions:

Completed the Club History Report Form. A fillable Club History Report Form is available at the GFWC-MFWC website at [https://www.gfwc-mfwc.org/pdf/GFWC\\_MFWC\\_Forms/2022\\_2024/MFWC\\_Club\\_History\\_2022\\_fillable.pdf](https://www.gfwc-mfwc.org/pdf/GFWC_MFWC_Forms/2022_2024/MFWC_Club_History_2022_fillable.pdf).

#### Submission Deadline:

The submission email must be received by 11:59 p.m. on **March 1** of each year.

#### Email To:

Email completed Club History Form to Libby D. Everett, GFWC-MFWC Historian, and Dr. Carolyn S. Tedford, GFWC-MFWC President.

### GFWC-MFWC State Dues Form

The GFWC-MFWC Dues Form should be completed and mailed with a copy of the club roster with the names and mailing address of each member in alphabetical order. It would be helpful if the club roster included telephone number(s) and email address of each member. Please identify new members, club president and club treasurer on your roster. Checks should be made payable to GFWC-MFWC.

#### Form:

A fillable GFWC-MFWC Dues Form is available at GFWC-MFWC website at [https://www.gfwc-mfwc.org/pdf/GFWC\\_MFWC\\_Forms/2024\\_2026/2024\\_2026\\_GFWC\\_MFWC\\_Dues\\_Form\\_V2.pdf](https://www.gfwc-mfwc.org/pdf/GFWC_MFWC_Forms/2024_2026/2024_2026_GFWC_MFWC_Dues_Form_V2.pdf).

**Postmark Deadline:**

If you wish to be recognized as an Honor Club, GFWC-MFWC Dues Form and dues must be postmarked by **November 1** of each year. If your club does not pay dues by **January 1** of each year it will not have reports judged and will not be eligible for awards at conventions. Please note: if the postmark deadline falls on a Sunday or a Holiday, the application/form must be postmarked prior to postmark date.

**Mail To:**

Mail completed GFWC-MFWC Dues Form, roster, and check to Diane Rouse, GFWC-MFWC Treasurer.

**GFWC-MFWC District Dues**

The GFWC-MFWC District Dues should be mailed with a copy of the club roster with the names and mailing address of each member in alphabetical order. It would be helpful if you would include the telephone number(s) and email address of each member. Please identify new members, club president and club treasurer on your roster. Checks should be made payable to your district.

**Form:**

A GFWC-MFWC Dues Form is not available for District Dues.

**Mail To:**

Mail completed GFWC-MFWC District Dues check to your District Treasurer.

**Northern**

**Pamela R. Maxwell**  
**31 Caroline Cove**  
**Cleveland, MS 38732**  
**(662) 497-2575 – c**  
prmaxwell@yahoo.com

**Central**

**Lisa A. Harris**  
**822 SCR 115 South**  
**Raleigh, MS 39153**  
**(601) 940-1519**  
lisaharris@outlook.com

**Southern**

**Jana Owen**  
**1 Pine Hill Circle**  
**Gulfport, MS 39057**  
**(228) 697-0086 – c**  
jarrellj@bellsouth.net

**GFWC-MFWC Reporting Guidelines for 2024-2026 Administration**

1. To report your club's statistics in each of the Community Service Programs (CSP) and Advancement Plans (AP), complete one GFWC-MFWC Report Cover Sheet for CSP and AP. Activities for Affiliate Organizations, such as UN Foundation Shot@Life, Operation Smile, and others will be included in the Community Service Program (CSP) area for documentation purposes and no longer a separate report. That is all you are **required** to do for reporting. You can improve your chances of winning an award by submitting a narrative report and supporting material in each Community Service Program and Advancement Plan. Reports should cover club activities from January 1 through December 31 of the previous year.
2. Narrative reports are limited to three single-spaced pages. Narrative information should include if applicable:
  - WHY did you help them?
  - WHAT did YOU do?
  - OUTCOME or Impact on the Community or state
  - Project Hours (Number of actively involved members x hours each)
  - Monetary donations from Clubs or Members
  - In-Kind Donations from Members
3. 2024-2026 Definitions from GFWC for State Statistical form
  - Community Service Projects are the programs and projects members initiate and participate in to serve their communities, including projects with GFWC Affiliates.
  - Number of Projects is the numerical account of the programs and projects initiated and participated in by the clubs in your State.

- Volunteer Hours is the amount of time that members worked on club approved programs and projects.
  - Dollars Donated is the monetary amount given to programs and projects.
  - In-Kind Donations reflect the monetary value for goods provided to programs and projects. Download the latest copy from the GFWC Member Portal, My Digital Library, Resources, Letter I, In-Kind Donation Guide.pdf.
  - Dollars Spent are costs incurred by members, clubs, or State Federations to achieve Advancement Plans goals. (Leadership, Communication and Public Relations, Legislative and Public Policy, Fundraising and Development)
  - Dollars Raised reflects the dollars earned from fundraising and development programs and projects.
4. Supporting material is limited to three pages. Supporting material may include newspaper clippings, pictures of members/projects, resolutions, certificates, minutes from other organizations, thank you notes, correspondence, copies of checks, etc.
  5. You **must** use a Report Cover Sheet with **each report**. Email the completed cover sheet along with the narrative and supporting material.
    - Our MFWC report form is three pages. Attach and return all pages for each area when submitting your reports.
  6. Other programs are the GFWC Signature Program: Domestic & Sexual Violence Awareness and Prevention and GFWC Juniors' Special Program: Advocates for Children. Report club statistics for these programs on the appropriate Report Cover Sheet, using one cover sheet for each of these areas.
  7. Cross reporting is not allowed with the **exception** of three areas.
    - a) The GFWC-MFWC President's Special Project (PSP) "*Big Hearts... Little Feet*" can be reported under both the GFWC-MFWC PSP and GFWC Juniors' Special Project: Advocates for Children.
    - b) State Institutions can be reported under both GFWC-MFWC State Institution and one of the following GFWC CSP areas:
      - i. Mississippi State Schools for Deaf and Blind, Ellisville State School, and other State Schools can be reported under Education and Libraries.
      - ii. Mississippi State Hospital at Whitfield, MS, and other State Hospitals can be reported under Health and Wellness.
      - iii. State Veteran's Homes projects can be reported under Civic Engagement and Outreach.
    - c) Mississippi Public Broadcasting can be reported under both GFWC-MFWC MPB and Education and Libraries.
  8. GFWC-MFWC President's Special Project (PSP) "*Big Hearts... Little Feet*", and the GFWC-MFWC Special Emphasis: State Institutions and Mississippi Public Broadcasting have their own report forms; however, clubs will still need to complete one Report Cover Sheet for each of these when submitting reports.
  9. In order for your club's reports to be judged:
    - Club dues **must be paid** by January 1<sup>st</sup> of each year
    - Reports must be **submitted via email** to the correct persons by 11:59 p.m. on February 1<sup>st</sup>.

## Special Reporting Tips

1. Special Tips
  - a. Read your guidelines.
  - b. Follow the guidelines. This is what makes award-winning clubs.
  - c. Report everything that your club does – if unsure where to report, put it in the area where it makes the most sense.
  - d. Advancement Plans are an excellent place to win awards since many clubs do not report in these areas.
  - e. The number of members involved in the project cannot exceed the number of club members – even if you work with another group – you just have X number of members.
  - f. 1734 Society goes under Women's History and Resource Center.
  - g. **HOBY** should be included in the Education & Libraries CSP report.

- h. **ESO.** Projects involving ESO should be reported under Education & Libraries CSP, adhering to GFWC guidelines for ESO. ESO Books Read (from the GFWC ESO List and the MFWC ESO list) and Hours should be reported on the Statistical Form under ESO.
  - i. Epsilon Sigma Omicron Epsilon Sigma Omicron is an honorary educational society open to all per-capita dues paying GFWC members. ESO provides clubwomen with a structured reading program that is educational and stimulates a desire for self-improvement.
  - j. **Youth Art** should be reported under Arts & Culture.
  - k. In order to “count” for reporting, the activity must be a club-sanctioned event or a club approved event or project.
  - l. Several clubs put monthly report forms for general members in their handbook and have a door prize drawing for those who turned in a report form for that month.
  - m. You may split the report, i.e., funds raised, publicity, and the project – but you cannot count in three places. Please make a note when you split the report (for example: dollars raised reported under Fundraising).
2. Judging Process
- a. State Chairmen will judge your report. Neither the GFWC-MFWC President nor GFWC-MFWC Vice President judges any reports.
  - b. Awards will be given to all areas reported on the GFWC-MFWC Statistical report. There will not be separate awards for affiliates as they are included in the CSP reports.
  - c. Chairpersons do not judge reports in their district.
  - d. Awards for five placements or top five scores in each classification will be granted to each District for the CSP, Advancement Plans, and GFWC and MFWC Signature programs. Clubs will be awarded these five places according to the top scores at each District Conventions in 2025 and 2026. Clubs will also be awarded at the State level for the top five scores in each classification at the State Convention in April.

#### **Report Forms:**

A fillable GFWC-MFWC Report Form is available at GFWC-MFWC website at this location [http://www.gfwc-mfwc.org/GFWC\\_MFWC\\_Forms.html](http://www.gfwc-mfwc.org/GFWC_MFWC_Forms.html). Be sure to pay close attention to the instructions at the bottom of the form. The latest Reporting Form will be available at the end of December.

#### **Submission Deadline:**

The submission email must be received by 11:59 p.m. on **February 1** in the year in which entries will be judged. Only electronic submissions will be accepted.

#### **Email To:**

Email club reports to Michelle Sutton, GFWC-MFWC Vice President, and Dr. Carolyn S. Tedford, GFWC-MFWC President. Be sure to include a cover sheet, narrative, and supporting material for each area reported.

#### **GFWC-MFWC Special Project Forms**

The GFWC-MFWC has forms available for its Special Projects. These forms should be included in your yearly reporting package.

#### **Report Forms:**

Forms listed below can be downloaded from the GFWC-MFWC website.

- Mississippi Public Broadcasting Report Form can be downloaded using this link [http://www.gfwc-mfwc.org/GFWC\\_MFWC\\_Forms.html](http://www.gfwc-mfwc.org/GFWC_MFWC_Forms.html).
- State Institutions Report Form can be downloaded using this link [http://www.gfwc-mfwc.org/GFWC\\_MFWC\\_Forms.html](http://www.gfwc-mfwc.org/GFWC_MFWC_Forms.html).
- President's Special Project form can be downloaded in December 2024 from our website.

**Submission Deadline:**

The submission email must be received by 11:59 p.m. on **February 1** in the year in which entries will be judged.

**Email To:**

Email club reports to Michelle Sutton, GFWC-MFWC Vice President, and Dr. Carolyn S. Tedford, GFWC-MFWC President on each email. Be sure to include a cover sheet, narrative, and supporting material for each area reported.

**Special Note for All Applications/Forms/Reports**

**Submission Deadline:**

All applications, forms, and reports will be submitted electronically during this administration. The submission email must be received by 11:59 p.m. on **the stated date for each category** in the year in which entries are due.

One hundred percent submission is a new policy beginning with the 2024-2026 Administration for reporting club activities.

Reports will be judged in the following classifications:

- Classification A – 20 members and less
- Classification B – 21 members or more



## HISTORY OF MARY STEWART'S COLLECT FOR CLUBWOMEN

For many years, women's clubs in Canada, United States, Britain and other countries have used a prayer for the opening or closing ceremonies of their meetings. Sometimes it is simply read by one member, at others it is repeated in unison by all those present. They have usually called it Our Creed or The Club Women's Creed and as such it is widely known and popular on this continent, especially in small towns and rural districts. Widespread usage has resulted in some changes. The author gave it a title: "Collect For Club Women," when it first appeared in an obscure corner of a well-known American magazine.

Written in 1904 as a prayer for the day by Mary Stewart, a high school principal in Longmont, Colorado, and a member of women's clubs of town and country. "I called it a 'Collect for Club Women' because I felt that women working together, with wide interests in large ends, which was a new thing under the sun and that, perhaps they had need for a special petition and meditation of their own."

# Collect For Clubwomen

Keep us, O God, from pettiness;  
let us be large in thought, in word, in deed.

Let us be done with fault-finding and  
leave off self-seeking.

May we put away all pretense and meet each  
other face to face -- without self-pity  
and without prejudice.

May we never be hasty in judgment and  
always generous.

Let us take time for all things;  
make us to grow calm, serene, gentle.

Teach us to put into action our better impulses,  
straightforward and unafraid.

Grant that we may realize it is the little  
things that create differences,  
that in the big things of life we are at one.

And may we strive to touch and to know the great,  
common human heart of us all, and  
O Lord God, let us forget not to be kind!

Mary Stewart

1904